

# The William D. Squires Educational Foundation

## The William D. Squires Scholarship

Application

### Ohio Graduating Class of 2017

*Scholarship Application Postmark Deadline: Wednesday, April 5, 2017*

The William D. Squires Educational Foundation is a small private family foundation that was created in 1999 with the sole purpose of helping students in Ohio follow their dreams. The William D. Squires Scholarship is primarily a financial need-based scholarship.

The award amount is \$3,000 per calendar year and is renewable up to three additional years for a total of **\$12,000**. The Foundation is proud to announce 15 scholarships will be awarded to the Class of 2017! There is no fee to apply.

Information about this Foundation and additional copies of the scholarship application are available from our website:

**[www.wmdsquiresfoundation.org](http://www.wmdsquiresfoundation.org)**

### **Who is eligible to apply for The William D. Squires Scholarship?**

*Applicants must meet all of the following requirements:*

1. Applicants must be seniors, residing in Ohio, graduating from an Ohio high school in 2017.
2. Eligibility is primarily based upon financial need. The EFC on the finalized FAFSA Student Aid Report (SAR) must be less than 8,000. Finalists must have at least a \$3,000 “need” to receive this scholarship.
3. Applicants must already know their career goal and be highly motivated to reach their goal.
4. Applicants must be planning to attend an accredited 4 year post-secondary educational institution on a full-time basis by the end of 2017. The school of choice does not need to be in Ohio but must have a program leading to a degree in the student’s chosen field.
5. Although this is not primarily an academic based scholarship, applicants must demonstrate academic promise and good character. A minimum 3.20 cumulative GPA is required.

### **How to apply for The William D. Squires Scholarship**

If you are eligible, that’s great! We recommend you review all 8 pages of this application before beginning. After you complete the application, you will need to mail the following 5 items in one large envelope by the **postmark deadline of Wednesday, April 5<sup>th</sup>**.

Scholarship Application Checklist: *(details of each item are on page 2)*

1. Pages 5 - 8 of the notarized application
2. Current transcript, class schedule & printout of best ACT or SAT test scores
3. Complete copy of your finalized SAR
4. 2 letters of recommendation
5. 1 page typed essay

*Congrats on your upcoming graduation!*

# The William D. Squires Scholarship

## General application guidelines

The scholarship application is 8 pages and we recommend you review the entire application before beginning. Please do not type or alter the application. Black ink is preferred. Take your time completing pages 5 to 8 of the application. Have your application notarized. Next, gather the other items on the checklist on page 1. The final request is an essay about your career goal. The detailed instructions for the items on the checklist can be found below. All information is held in strict confidence. You may black out social security numbers.

Mail pages 5-8 of the notarized application and requested items together in one large envelope by the deadline. We do not accept items mailed in separate envelopes and you should not enclose any extra items that have not been requested. Extras such as activity lists, resumes, folders and photos will not be shown to the Selection Committee members.

Parents and others: Please do not complete the application or essay for the student.

The application process is lengthy and the instructions are detailed in an effort to help each applicant have an equal chance at receiving one of our scholarships. We would prefer to meet every student in person. Since that is not possible, we must rely upon this two dimensional process. Please help us get to know you through your application.

## Detailed instructions for the items on the scholarship application checklist

**#1 Pages 5-8 of the application** Complete each section and have page 8 notarized.

**#2 Transcripts and current class schedule and ACT/SAT scores** Enclose a current official copy of your high school transcript and a copy of your current class schedule. Verify that your transcript is complete. It must include at least 1 semester from senior year. Provide a printout of ACT or SAT scores from your best test date. These should match the scores listed on page 5 of the application.

If you have been able to take college level courses that are not on your high school transcript, please provide a transcript. If it is not yet available, enclose a class schedule for college coursework.

>Special note: We do review your transcripts and there is a problem when an abbreviation on a transcript does not adequately describe the content of the course. Since abbreviations are not uniform for all schools, we recommend that you give the abbreviation and brief description of the course content when you list coursework in Sections 4 & 5.

**#3 SAR** (Student Aid Report from FAFSA) To show financial need, your SAR must indicate an EFC under 8,000. Enclose a complete copy (not just the cover sheet) of your finalized SAR which must include your responses on your FAFSA, your name and your EFC. Consider applying to FAFSA early since they may require additional information which can delay processing. We cannot accept an estimated EFC or a partial SAR. In case you aren't familiar with these abbreviations, we have added additional information on the Q & A page of our website.

**#4 Letters of recommendation** Two sealed letters of recommendation are required. Letters from anyone who knows you well, will be accepted.

Please ask the author of each letter to: 1) State their relationship to you in their letter. 2) Sign and date the letter and sign the outside of the sealed envelope. 3) Give you the sealed envelope which you will enclose with your application. Advise them not to mail them separately to the Foundation. Suggest they contact us if there are questions.

## **#5 Essay**

### **Essay topic: My Career Goal**

**Essay Format:** It is important to the selection committee that you type your essay and limit it to only 1 side of 1 page in length. Include your name and your career goal at the top of the essay.

**Essay Content:** Keep in mind that this is not a writing contest. The Selection Committee is simply interested in learning about your career goal. Please elaborate and include answers to these questions.

1. What major, undergraduate degree and career goal have you selected?
2. Please elaborate about what motivated your decision and include why it will be a good fit for you.
3. Do you have requirements other than undergraduate coursework to reach your degree and career goal?  
(for example: an internship, co-op, or graduate school)

# The William D. Squires Scholarship

## After You Apply

The names of our 15 lucky new scholarship recipients will be posted on our website around the end of May.

**Are you an optimist?** We hope so but even if you are not, we suggest you keep pages 3 - 4 of the application until the end of May for reference.

## Selection Process

1. A Screening Committee will check all applications for eligibility and completeness.
2. The Scholarship Selection Committee will review all remaining applications in May. This committee is comprised of some members of the Foundation's Board of Directors plus at least 50% of the members are individuals that are not related to The William D. Squires Educational Foundation.
3. The selection process is a major undertaking but very rewarding for the committee members. Every eligible application will be thoroughly reviewed. The 15 finalists and alternates will be selected on an objective and non-discriminatory basis.
4. This is a financial need-based scholarship. In order to receive this scholarship, each finalist must be attending a 4-year college and have a minimum financial need of \$3,000 for the freshman year. Therefore, each finalist will be called and asked to forward a copy of their Financial Aid Award letter from the school they will be attending within 7 days. The award letter should state all financial aid, including private aid for freshman year.
5. Please note that our definition of "need" favors the student. We include loans that must be repaid and work study, along with the balance owed by the student in our definition of need. It is rare that students have less than a \$3,000 need and therefore, finalists are most always recipients. If a finalist has received a full scholarship, does not have a \$3,000 need, or declines the scholarship for any reason, the scholarship will be passed to an alternate.
6. After verifying financial need, each of the final 15 selected recipients will be notified again by phone and congratulated.
7. The names of our scholarship recipients will be posted on our website as soon as all 15 of the recipients have accepted the scholarship, usually by the end of May. All applicants should check our website to verify their status. Due to the volume of applicants, the remaining applicants will not be notified.

## If you are a scholarship recipient: Congratulations!

1. The scholarship award is \$3,000 per calendar year. The Foundation will send the payments in equal installments directly to your school, prior to each term. Your school will be advised that The William D. Squires Scholarship may only be used for undergraduate tuition, books, related school fees, room and board.
2. This scholarship may be renewed up to three additional years or if graduating early, until graduation from an undergraduate program. In order to continue receiving the scholarship award following the first year, recipients will be expected to send a transcript to the Foundation at the end of each term, maintain a minimum 2.50 GPA on a 4.0 scale per term and complete a short questionnaire each summer.
3. Evidence that coursework is leading to the student's specified career goal will be required and students must remain in school full-time. The recipient's chosen school will define "full-time." Special circumstances will be considered on an individual basis.
4. Students choosing to graduate in less than 4 years will forfeit future scholarship payments.
5. In the event a scholarship recipient is unable to meet the terms of the scholarship during the 4 years, no further scholarship payments will be made.
6. The William D. Squires Educational Foundation reserves the right to make minor changes to this program, as it deems necessary.

# The William D. Squires Scholarship

## Do you have questions?

We have listed answers to common questions on this page. We have also included a Q & A page on our website that will be updated as needed.

**Application checklist:** The checklist of items to include is on page 1. The detailed instructions about each of these are on page 2.

**Mailing address:** Mail pages 5-8 of your scholarship application along with the requested items in one large envelope to:

**Scholarships**  
**The William D. Squires Educational Foundation**  
**P. O. Box 2940**  
**Jupiter, FL 33468-2940**

**Scholarship application postmark deadline:** **Wednesday, April 5, 2017.** No exceptions. It is not necessary to spend extra money for express mail since your application will be accepted after the deadline if it is clearly postmarked by April 5<sup>th</sup>.

**Where is the essay information?** Details are on page 2

**Questions about financial aid?** If you are just starting your search for financial aid or you have a general question about financial aid, please consult with your Guidance Office and the U.S. Department of Education's website: <https://studentaid.ed.gov/>. You will need to complete a FAFSA application. (Free application for Federal Student Aid)

If you are searching for the financial need requirements of the William D. Squires Scholarship, please see page 2 and also Section 7 of this application. Additional information about financial aid can be found on the [Q & A](#) page of our website.

**Affidavit:** The applicant plus a parent or guardian must sign Section 9 on page 8 in the presence of a notary. (Do not sign in advance.) Yes, even if you are 18, a parent or guardian must sign. Be sure to bring your ID. The signatures can be notarized at separate times. If you cannot find a notary, many banks offer the service.

**Need another copy of the application?** Applications are available from the website.

**The Foundation's website** We suggest you review the [Q & A](#) page of the website before mailing your application. We plan to update it as needed. Other information on the website includes history of The William D Squires Educational Foundation and a list of previous scholarship recipients with their college.

**[www.wmdsquiresfoundation.org](http://www.wmdsquiresfoundation.org)**

**Email:** If your questions have not been answered in this application or on our website, please email:

**[info@wmdsquiresfoundation.org](mailto:info@wmdsquiresfoundation.org)**

*Good luck to all seniors in the Class of 2017!*

# The William D. Squires Scholarship

## Scholarship Application

### Graduating Class of 2017

Review the entire 8 page application before proceeding. Eligibility requirements, a checklist and detailed instructions are on pages 1 and 2. Complete and mail pages 5 - 8 with the requested items on the checklist in 1 large envelope. Black ink is preferred. Do not type or alter the application.

#### Section 1 GENERAL APPLICANT INFORMATION

Student's name: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_, OH Zip \_\_\_\_\_ Ohio County: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_  
*(We will be making our contact by phone. Please give us good contact info including your area code. Email is optional)*

I learned about this scholarship from: Guidance office \_\_\_ Internet \_\_\_ or \_\_\_\_\_

#### Section 2 HIGH SCHOOL INFORMATION

Name of high school: \_\_\_\_\_

City: \_\_\_\_\_, OH Zip \_\_\_\_\_

Senior Counselor: \_\_\_\_\_ Phone: (counselor or school) \_\_\_\_\_

Approximate # of students in your senior class: \_\_\_\_\_ Expected date of graduation: \_\_\_\_\_

Are you enrolled in a non-typical program or high school? *yes / no* If yes, please explain:

Cumulative GPA on enclosed transcript: \_\_\_\_\_ Is this GPA weighted? *yes / no* If so, how many courses did you take on a scale above 4.0? \_\_\_\_\_ Be sure to enclose your senior year transcript and class schedule.

Are you on track to graduate with honors or other type of distinction? *yes / no* If yes, please explain:

Please fill in your ACT or SAT scores for your best test date. Enclose a printout.

ACT Composite Score: \_\_\_\_\_ English: \_\_\_\_\_ Math: \_\_\_\_\_ Reading: \_\_\_\_\_ Science: \_\_\_\_\_ Date ACT taken: \_\_\_\_\_

or SAT Critical Reading: \_\_\_\_\_ Math: \_\_\_\_\_ Writing: \_\_\_\_\_ *Additional tests?* *yes / no* Date SAT taken: \_\_\_\_\_

Favorite academic subjects: \_\_\_\_\_

Favorite non-academic school activities: \_\_\_\_\_

College Level Courses: If you had the opportunity to take college level classes, answer these questions:

I have completed a total of \_\_\_\_\_ college level classes. I am currently enrolled in \_\_\_\_\_ college level classes. Enclose transcript.

Please describe if these college level classes are AP classes at your high school, online classes, taken at a local college or other:

#### Section 3 CAREER GOAL I have known my career goal for \_\_\_\_\_ months / years. (please circle)

My planned undergrad major: \_\_\_\_\_

My education goal: \_\_\_\_\_

Career Goal: \_\_\_\_\_

# The William D. Squires Scholarship

## Section 4 COURSEWORK & "ACTIVITIES" RELATED TO YOUR CAREER GOAL

List your coursework and also up to 5 "activities" that you feel demonstrate what you have been doing to reach your career goal. If the activity is not obvious from the name, or the class content is not clear from the abbreviation on your transcript, include a brief explanation to help us understand. Examples of "activities" might include: school activities, clubs, employment, volunteer work, talents, interests, or accomplishments.

Coursework: \_\_\_\_\_  
\_\_\_\_\_

- Activities: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

## Section 5 OTHER COURSEWORK & "ACTIVITIES"

List or describe your coursework and up to 7 of your other "activities" that you feel would be of interest to the Selection Committee.

*Helpful hint: Here's your opportunity to give information about yourself to the Selection Committee that has not been mentioned in other sections of the application. Help us get to know you. Bragging is allowed! How do you spend your extra time? You may want to complete this section last. Use only these blanks. In fairness to all applicants, we do not read separate activity lists, resumes or other extra paperwork that we have not requested.*

Coursework: \_\_\_\_\_  
\_\_\_\_\_

- Activities: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_  
6. \_\_\_\_\_  
7. \_\_\_\_\_

## Section 6 EMPLOYMENT      1. I have worked during senior high school: *yes / no*    2. I will work during college. *yes / no*    3. I have not worked during high school because:

Complete the information for (up to) 2 recent employers. Work may include any paid position like babysitting but also include working in the family business such as the family farm.

1. Employer's name, location and type of employer: \_\_\_\_\_  
\_\_\_\_\_ Position/duties: \_\_\_\_\_  
When and how long did you work there? \_\_\_\_\_ Ave. hours per week? \_\_\_\_\_  
Did you work all year long or during breaks? \_\_\_\_\_ Still employed here? *yes / no*  
> *Is there anything else you would like us to know about this experience?*

2. Employer's name, location and type of employer: \_\_\_\_\_  
\_\_\_\_\_ Position/duties: \_\_\_\_\_  
When and how long did you work there? \_\_\_\_\_ Ave. hours per week? \_\_\_\_\_  
Did you work all year long or during breaks? \_\_\_\_\_ Still employed here? *yes / no*  
> *Is there anything else you would like us to know about this experience?*

# The William D. Squires Scholarship

## Section 7 FINANCIAL NEED

1. According to my enclosed SAR, my EFC is: \_\_\_\_\_.
2. My SAR is finalized: *yes / no* If the SAR is not finalized, please explain: \_\_\_\_\_  
\_\_\_\_\_
3. I understand that if I am a finalist, I will be required to provide a copy of the financial aid award letter from the school I will be attending within 7 days. *yes / no* This letter must be current and show a minimum \$3,000 need before loans and work study.
4. If I am awarded this scholarship, it will make a difference because: \_\_\_\_\_  
\_\_\_\_\_

See pages 2, 4 and also the Q & A section of our website for questions about financial need.

## Section 8 COLLEGE SELECTION INFORMATION

Have you decided which school you will attend? *yes / no* Complete the information below about your first choice and, if no, fill in your second choice also.

### First Choice School

School Name: \_\_\_\_\_  
City/State: \_\_\_\_\_  
If this is not a 4 year school or program, please describe: \_\_\_\_\_  
I have been accepted: *yes / no* I have received my financial aid award letter: *yes / no*  
This is definitely the school I will be attending: *yes / no*  
Annual Tuition only: \_\_\_\_\_ Annual estimated books and fees: \_\_\_\_\_  
Annual Estimated Room and Board: \_\_\_\_\_ or check here if living at home: \_\_\_\_  
**Total expected Annual Cost:** \_\_\_\_\_

Features I like about this school & comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

>>If you have not made a decision yet, please tell us about your second choice:

### Second Choice School

School Name: \_\_\_\_\_  
City/State: \_\_\_\_\_  
If this is not a 4 year school or program, please describe: \_\_\_\_\_  
I have been accepted: *yes / no* I have received my financial aid award letter: *yes / no*  
Annual Tuition only: \_\_\_\_\_ Annual estimated books and fees: \_\_\_\_\_  
Annual Estimated Room and Board: \_\_\_\_\_ or check here if living at home: \_\_\_\_  
**Total expected Annual Cost:** \_\_\_\_\_

Features I like about this school & comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We understand that your decision will at least be partly dependent on your financial aid package. Will you be basing your decision upon anything else?

# The William D. Squires Scholarship

## Section 9 AFFIDAVIT (to be signed and affirmed before a Notary Public)

Under the penalties of perjury, I do solemnly affirm that all information provided pertaining to this application, is true to the best of my knowledge and belief. I do solemnly affirm that I have read and understand the entire application including the instructions and all information on pages 1 through 4 of this scholarship application. Although confidentiality of information provided is expected of The William D. Squires Educational Foundation, I hereby authorize The William D. Squires Educational Foundation, to investigate in any manner which it, in its discretion, deems necessary to determine the accuracy of the statements made in this application and my eligibility for aid.

If I am awarded the scholarship, I agree to send my grades to the Foundation at the end of each term and to complete a questionnaire each summer. I accept the responsibility for notifying The William D. Squires Educational Foundation of any change from that stated in this application relating to my eligibility for the scholarship or renewal. I also agree to notify the Foundation of changes in contact information, enrollment status and financial aid status. I agree to make this notification immediately, in writing. I understand and agree that failure to do so may obligate me to return a portion of the scholarship granted to me by The William D. Squires Educational Foundation.

*Helpful hint: Do not sign until you are in the presence of the notary. Bring ID. Each signature must be notarized.*

\_\_\_\_\_  
**Signature of Applicant**

Affirmed before me and signed in my  
presence this \_\_\_\_\_ day of  
\_\_\_\_\_ 2017.

\_\_\_\_\_  
**Signature of Parent or Guardian**

Affirmed before me and signed in my  
presence this \_\_\_\_\_ day of  
\_\_\_\_\_ 2017

\_\_\_\_\_  
**Notary Public Signature**

\_\_\_\_\_  
**County** \_\_\_\_\_ **State**

**My commission expires:** \_\_\_\_\_

\_\_\_\_\_  
**Notary Public Signature**

\_\_\_\_\_  
**County** \_\_\_\_\_ **State**

**My commission expires:** \_\_\_\_\_

\*\*\*\*\*Postmark by Wednesday, April 5, 2017\*\*\*\*\*

### Scholarship Application Checklist:

1. Pages 5-8 of the notarized application
2. Current transcript, class schedule & printout of best ACT or SAT test scores
3. Complete copy of finalized SAR
4. 2 letters of recommendation
5. 1 page typed essay

### Mail everything in 1 large envelope to:

**Scholarships**  
**The William D. Squires Educational Foundation**  
**P. O. Box 2940**  
**Jupiter, FL 33468-2940**

*Good luck in your pursuit of a higher education!*